



Call for Trainer

Training seminar on Supporting Migrants through Education and Training.

A 3-day training (30 October – 1 November 2018) for representatives of authorities, institutions, organisations, federations and foundations working in the field of Adult Education and lifelong learning targeting third country nationals, and migrants, including but not exclusively, those in need of international protection and refugees. Focus will be placed on analysing the needs of project coordinators at application stage including the full understanding of the main priorities in the Adult Education sector, the development of a quality framework, as well as elaborate proposals to improve the quality of project implement. Focus will also be placed on the different aspects of the coordinators' and mentors' daily activity in providing the necessary support (ranging from support for learning purposes, social inclusion and integration) of all third country nationals and migrant learners. Ample time for the sharing of knowledge, good practices and experiences will also be provided.

Main Topics of Seminar:

- Erasmus+ projects in the field of Adult Education: priorities and objectives;
- The 3 pillars of an Erasmus+ project: Needs Analysis, Sustainability and Impact;
- Erasmus+ for migrant education and inclusion: the benefits and challenges;
- The needs of project coordinators at application stage;
- The needs and challenges faced by project coordinators and mentors during project implementation, with particular focus on the support required by third country nationals, migrants and their respective communities;
- Enhance capacity building through the sharing of knowledge, experiences and best practices;
- Explore modes of enhancing impact of Adult Education Erasmus+ projects;
- Explore possibility of developing collaborations for future projects;
- Explore the use of EPALE for partner search and dissemination purposes;
- Explore other promotional tools which can be utilised to enhance dissemination of Adult Education projects targeting third country nationals and migrant communities.

Target group:

- The seminar is targeted at all institutions, organisations, federations, and foundations involved in Adult Education and Life Long Learning and which works closely with third country nationals and migrant communities, including, but not exclusively, those under international protection and refugees.
- Representatives of authorities responsible for the integration of migrant communities through the provision of services, including but not exclusively, education for the provision of basic needs, upskilling pathways and language learning.
- Representatives of migrant communities



- Newcomers, as well as those with experience of Erasmus+ projects

Responsibilities:

The Trainer will be responsible for the programme flow, methodology and final report.

The Maltese National Agency will take care of the organisational part of the training (concept, promotion of the training, co-operation among NAs, recruitment of participants, logistics).

Profile of trainer:

The Ideal Trainer is expected to:

- Have a thorough and extensive knowledge on Adult Education and the Erasmus+ Programme;
- Have an adequate understanding of the field of migration and the potential needs of migrant communities;
- Have the competence to include a European Dimension in the training to develop the necessary knowhow on the values and purposes of the Erasmus+ Programme;
- Be able to support the participants to understand, discuss and analyse strengths and pitfalls of Adult Education projects exposing them to good practices ensuring an opportunity for capacity building;
- Use interactive, non-formal skills and methods in delivery of training;
- Assist the NA in drafting the training programme and activities;
- Have experience in training an international team of participants;
- Be fluent in spoken and written English.

Duties/Tasks of Trainer:

The duties and tasks of the trainer include the following:

- Attend a preparatory meeting (29 October 2018);
- Be present throughout the whole Seminar;
- Design, prepare, deliver and evaluate the training course together with the MT NA members;
- Deliver the training content throughout the whole sessions (30 October - 1 November 2018; Friday 2 November departure day);
- Participate in the pre-training preparations in Malta;
- Produce a final report.



Payment to Trainer:

- i. The Trainer shall be paid up to €1120; being the maximum of 4 paid days, based on remuneration of €280 per day, as follows:
 - 3 days training course;
 - 1 day preparatory activities – comprising individual and team preparation, prep-meeting, on-going and final evaluation directly after the seminar, and final report.
- ii. Time utilised for Prep-meeting and for the drafting of the final report is not paid extra.
- iii. Lodging, subsistence and international travel costs shall be borne by EUPA.
- iv. Trainer shall be required to submit 2 Requests for Payment; the first one for the pre-financing amount and the second one for the final payment amount. The latter is to be submitted together with the Final Report. The approval will be subject to the favourable assessment of the Final Report.

Application procedure & deadline:

Interested Trainers are required to submit their Europass CV accompanied by a covering letter outlining their motivation together as well as delineating their knowledge and experience in Erasmus+ with special focus on Adult Education. Submissions are to be sent at: procurement.eupa@gov.mt by Monday 23 July 2018.

For more information on the call, please contact Brian Schembri at: brian.a.schembri@gov.mt or Janelle Camilleri at Janelle.camilleri@gov.mt